

EDITORIAL REQUIREMENTS

General editorial requirements

- the article should be prepared in doc or docx format
- font Times New Roman, 12 p., spacing 1.5
- please use footnotes, Times New Roman 10 pt font

Footnotes

- each quotation and reference should be accompanied by a footnote
- most common abbreviations: ed. [= edited], y. [= yearbook], vol. [= volume], p. [= page], no. [= number], tps [= typescript].
- the absence of a place or year of issue should be indicated accordingly: (no place of issue) and (no year of issue)

Model footnotes

Monograph:

Initial of first name, Surname, *Title in italics*, City of publication (as per publication) year of publication, page.

- J. Kowalski, *Polska koszykówka halowa w okresie międzywojennym. Historia nieznana*, Warszawa 1992, p. 45.
- S. Kostof, *The City Shaped. Urban Patterns and Meanings Through History*, London 2001.

Publication by two or more authors:

First author's first name initial, First author's last name, Second author's first name initial, Second author's last name, etc., *Title in italics*, City of publication year of publication, page.

- Ł. Galusek, M. Wiśniewski, *Socmodernizm. Architektura w Europie Środkowej czasu zimnej wojny*, Kraków 2024, s. 158.

If there are more than three authors, the name of the first author should be given with the abbreviation "et al."

- C.T. Green, et al., *Psychologia Środowiskowa*, Gdańsk 2004, p. 92.

A collective work edited by:

Title in italics, ed. Name initial, Editor's name, City of publication year of publication, page.

- *Budownictwo i Architektura*, ed. J. Zachwatowicz, Warszawa 1968, p. 12.

Article in a collective work edited by:

Initial of first name, Surname, *Title of article in italics*, in: *Title of collection work in italics*, ed. Name initial, Editor's name, City of publication year of publication, page.

- D. Crowley, *Socmodernizm a architektura czasu wolnego i rekreacji w Europie Środkowo-Wschodniej w latach sześćdziesiątych i siedemdziesiątych XX wieku*, w: *Kraków i Florencja wobec dziedzictwa*, red. J. Purchla, Kraków 2008, s. 227-248.
- W. Gropius, *Teoria i zasady organizacyjne Bauhausu*, 1923, w: *Artyści o sztuce*, wybór i opr. E. Grabska i H. Morawska, Warszawa 1969, s. 393.

Journal article:

Initial of first name, Surname, *Title of article*, "Title of journal", year of issue, number (according to the designations used in the journal), page.

- Z. Pawłowski, L. Słupeckańska, *Budynek wysoki kierunkiem rozwoju naszego budownictwa mieszkaniowego*, „Architektura”, 1967, nr 2/231, s. 62-65.
- J. Kowalski, *Prośba brzmiała: przeczytaj*, „Gazeta Wyborcza”, 27.01.2007, s. 17

Material not published:

To be marked: tps and indicate place of storage

- I. Szustakiewicz, *Julian Ankiewicz (1820-1906), architekt warszawski XIX wieku*, PhD thesis completed under the direction of Prof. Dr. hab. inż. arch. Jadwiga Roguska at the Faculty of Architecture of the Warsaw University of Technology (FAWUT), Warsaw 2012, tps in the collection of the FAWUT library.

Internet sources:

Author [if any], *Title*, Link (date of access). See e.g.:

- *Polski Słownik Biograficzny*, <https://www.ipsb.nina.gov.pl/a/biografia/stanislaw-polak-estanislaw-polono-estan-yolan> (accessed 11.02.2021).
- Ogłoszenie o konkursie udostępnione w serwisie internetowym Urzędu Miasta Krakowa, http://www.bip.krakow.pl/?dok_id=26165&sub_dok_id=26165 (accessed 25.03.2010).

Historic documentation

Name of archive (abbreviation), Name of ensemble (abbreviation), references. When referring to the same source again, we give the abbreviation of the name and the reference.

- Report on the activities of the Central Committee for the Construction of the Peasants' House in Warsaw of 18 March 1964, Archive of New Records (AAN), 2/392/0/3/326.
- National Museum in Warsaw (MNW), inv. no. Fig. Pol. 20989.
- Minutes of the Second Session of the Competition Jury for the House of the Peasant in Warsaw, AAN, 2/160/0/2/827

Legal acts:

Name of the law, number from the statute book.

- Regulation of the Minister of Infrastructure of 10 December 2010 on the technical conditions to be met by buildings and their location (Journal of Laws of 2010, No. 239, item 1597).

Repetition of footnote:

Publication cited for the first time:

If the footnote is from the same source and refers to the same page as the previous footnote:

- Ibid.

If the footnote is from the same source but refers to a different page as the previous footnote:

- Op. cit., p. 160.

If the footnote is not from the same source as the previous one, but has been cited before:

- M. Czapelski, op. cit., p. 260.

When citing more than one item by a given author, include enough words from the title to distinguish the subsequent items

- M. Czapelski, *Bohdan Pniewski...*, p. 33.

Repetition of a name in a subsequent footnote for different publications:

- female author: **eadem**
- male author: **idem**

References

Please list bibliographic items in alphabetical order by author's surname; if there is more than one author, list the names in order as in the publication (all of them – do not use the abbreviation et.al. here). If the text has a digital DOI, please add it in the bibliography.

- Giergoń P., *Mozaika warszawska. Przewodnik po plastyce w architekturze stolicy 1945–1989*, Warszawa 2014
- Kłosiewicz L., *Architektura w XX w. – Modernizm, Postmodernizm*, „Kwartalnik Architektury i Urbanistyki”, 2002, vol. XLVII, issue 3
- Pawłowski Z., Słupczyński L., *Budynek wysoki kierunkiem rozwoju naszego budownictwa mieszkaniowego*, „Architektura”, 1967, no. 2/231
- Lewicka A., *Plan ochrony parku kulturowego jako narzędzie przeciwdziałające współczesnym zniekształceniom zabytkowego krajobrazu kulturowego na przykładzie zespołu opactwa w Henrykowie*, „Kwartalnik Architektury i Urbanistyki”, 2022, issue 3, DOI: 10.17388/WUT.2025.0030.ARCH

Illustrations

- thumbnail illustrations with captions should be placed in the text where they are mentioned and their suggested location a reference to the illustration in the text in brackets should be indicated (Fig. 1.)
- illustrations should be described according to the following model: author, title, date, source, credits
- illustrations may be included in the text, either of their own making or obtained in accordance with the copyright rules
- please provide image files of the highest possible quality

Example captions for illustrations:

1. The tympanum of a portal with geometrised cornices alluding to classical designs in a modernist building in the New Town on A. Fredry St. in Wałbrzych, 1925. Photo by the author, 2008
2. Lubin Market. Photo: J. Kowalski, 2013
3. Plans of flats in FKW houses, a – design by R. Gutt and J. Jankowski, b – design by J. Reda. Source: *Military Accommodation Fund housing. Report 1930-1933*, Warsaw 1934, pp. 87 and 90
4. Z.M. Hadid, Strasbourg tram stop awarded the Mies van der Rohe Prize, 2004. Photo: Andreas Schwarzkopf, 2007, www.wikipedia.org, CC BY-SA 3.0

5. Fragment of a 1921 plan of Warsaw with military areas marked. The lighter blue colour probably indicates land transferred for residential development. In the collection of APW, ref. K I 146

Other editorial requirements

Name:

- the names of architectural studios, all institutions (museums, archives, associations, etc.), events should be written without quotation marks, without italics, in capital letters (e.g. Arup, Zachęta, *Foster and Partners*, Biennale di Venezia, Association of Polish Architects)
- proper names of buildings: without quotation marks, without italics, in capital letters

Quotes:

- always in plain text, surrounded by quotation marks (e.g. "Only the truth is interesting")
- internal commendations with guillemets, so-called French quotation marks ("Robert bought »Architektura i Budownictwo« on Friday")
- an omission distinguished by parentheses and an ellipsis ("Original, previously unpublished texts (...) are devoted to the history ")

Periodisation:

- from-to dates should be indicated with a so-called semi-pause and without spaces: 1925-1939
- full date in the order: day, month in words, year (e.g. 17 April 1980)
- decades: Arabic numeral with a dot, e.g. 1960s.
- century: e.g. 20th century